

Virginia Center for Montessori Studies

APPLICATION FORM

For Office Use Only

Date Received _____
Check # _____
Called for Interview _____
Date of Interview _____
Contract Sent _____

A. Personal Information

Name _____
Last First Middle
Address _____
Street City State Zip
Phone _____
Home Cell
E-mail _____ Fax _____
Social Security # _____ Citizenship _____

B. Education

High School _____
Address _____
Street City State Zip
College _____
Field of Study _____
Dates Attended _____ Degree Received _____
Graduate School _____
Field of Study _____
Dates Attended _____ Degree Received _____
Other Studies _____ Interests/Talents _____

C. Work Experience - most recent first

Employer _____ Dates Employed _____ Position _____
Address _____
Street City State Zip
Employer _____ Dates Employed _____ Position _____
Address _____
Street City State Zip
Employer _____ Dates Employed _____ Position _____
Address _____
Street City State Zip

D. Internship Site

Have you selected an internship site? Yes (if yes, please complete the following information) No

Is your school sponsoring you? Yes No Supervising Teacher _____

Name of School _____ Name of Administrator _____

School Address _____
Street City State Zip

School Phone _____ Administrator's e-mail _____

School website _____ Distance from Training Center _____

AMS School Status Accredited Full Associate Satellite
 Initiate International Non-member

How did you hear about VCMS? Website AMS Friend/Colleague
 Other _____

E. Documentation

- Two sets of official college/university transcripts (in English) or a high school transcript if you haven't attended college, are required by the end of the internship year. Send transcripts directly to:

Virginia Center for Montessori Studies
9307 Quioccassin Rd.
Richmond, VA 23229

- Submit three letters of recommendation.
- On a separate piece of paper, please write an essay (minimum 350 words) detailing your interest in becoming a Montessori teacher.

F. Application Procedure

- Complete the application and return with a non-refundable \$100.00 application fee made payable to VCMS.
- Upon receipt of the application form and fee, an interview will be scheduled with a VCMS representative.

G. Signature of Applicant _____ Date _____

The Virginia Center for Montessori Studies employs persons of any race, color, national or ethnic origin. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.



**Virginia
Center for
Montessori
Studies**

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